

**> BE COVID SAFE.
HELP NSW STAY IN BUSINESS.**

Your COVID-19 Safety Plan

General

Business details

Business name	Community Bridge Club Bateau Bay inside the Tigers Leagues Club Bateau Bay SW
Business location (town, suburb or postcode)	Inside Tigers Leagues Club Bateau Bay NSW
Completed by	Noelene Hopper
Email address	noelenehopper@gmail.com
Effective date	2 August 2021
Date completed	20 August 2021

Wellbeing of staff and customers

Exclude people who are unwell from the premises.

Agree

Yes

Tell us how you will do this

Take temperatures at entry to Bridge club room and turn away anyone with a temperature of 37.5 or above. Mask wearing whilst in the club at all times. Players to use

hand sanitizer on arrival. Players to use hand sanitizer between each table round .
If feeling unwell players to be excluded from playing.

Provide staff with information and training on COVID-19, including when to get tested, physical distancing, wearing masks, and cleaning.

Agree

Yes

Tell us how you will do this

A sign board will be present on entry to Bridge club room with these requirements on them.

Display conditions of entry including requirements to stay away if unwell and record keeping.

Agree

Yes

Tell us how you will do this

As above.

Other types of venues or facilities within the premises must complete COVID-19 Safety Plans where applicable. If contact details are captured electronically upon entry to the main premises on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured where these sub-premises are gyms, entertainment facilities, hospitality venues, nightclubs and retail premises.

Agree

Yes

Tell us how you will do this

When in the Leagues Club after playing Bridge, guests will abide by the Covid 19 rules of the Tigers Leagues Club.

Encourage staff to access COVID-19 vaccination.

Agree

Yes

Tell us how you will do this

It is not our place to encourage others to be vaccinated. Most of us are 65 to 90 years of age so will have already taken advantage of the vaccinations on offer. The Tigers Leagues Club has the option of turning away unvaccinated people at the door if it so desires.

Physical distancing

Ensure 1.5m physical distancing where possible, including:

- **at points of mixing or queuing**
- **between seated groups**
- **between staff.**

Agree

Yes

Tell us how you will do this

This can only be achieved by the wearing of masks and larger bridge tables to keep 4 people sitting at a table separated.

Capacity must not exceed the greater of one person per 4 square metres of space in the premises, or 25 persons.

Agree

Yes

Tell us how you will do this

A maximum of 25 people only will be allowed to play in the initial phases of unlocking. People will book in on line in a first in first served manner.

Agree

Yes

Avoid congestion of people in specific areas where possible.

Tell us how you will do this

People will queue in 1.5 metre spacing to pay for the game. No crowding will occur and people will go straight to a table and sit down. Group chatting will be strongly discouraged.

Have strategies in place to manage gatherings that may occur immediately outside the premises, such as pick-up and drop-off zones.

Agree

Yes

Tell us how you will do this

Whilst waiting to enter the club premises a minimum distance of 1.5 metres will apply between each person.

Hygiene and cleaning

Face masks must be worn by staff and customers in indoor areas, unless exempt.

Agree

Yes

Tell us how you will do this

We will insist on masks except in the case of exemption. A doctor's letter, whilst not compulsory legally, will be requested to save embarrassment.

Adopt good hand hygiene practices. Have hand sanitiser at key points around the venue.

Agree

Yes

Tell us how you will do this

We will have hand sanitizer at entry to Bridge room and on every table. Between games it will be essential to use the sanitizer. Sanitising wipes are also on every table for use on surfaces .

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.

Agree

Yes

Tell us how you will do this

This is the responsibility of Tigers Leagues Club. They have consistently had soap and blow dryers in their bathrooms.

Clean frequently used indoor hard surface areas (including children's play areas) at least daily with detergent/disinfectant. Clean frequently touched areas and surfaces several times per day.

Agree

Yes

Tell us how you will do this

The bridge ate machines require wiping with disinfectant wipes at the end of play each session. Only one person uses the bridgemate machine during play.

In indoor areas, increase natural ventilation by opening windows and doors where possible, and increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).

Agree

Yes

Tell us how you will do this

This is the responsibility of Tigers Leagues Club. If our club felt uncomfortable we would complain to Tigers.

Record keeping

Use the NSW Government QR code system to collect an electronic record of the name, contact number and entry time for all staff, customers and contractors.

Agree

Yes

Tell us how you will do this

It is mandatory for Tigers Leagues Club to have a QR code. All people must use it on entry to club.

Processes must be in place to ensure that people provide the required contact information, such as by checking phones for the green tick to confirm they have checked in (keeping 1.5m physical distance between staff and patrons). QR codes

should be clearly visible and accessible including at entrances to the premises.

Agree

Yes

Tell us how you will do this

As in the past all players check in with the QR code and are signed I at the club front desk if they do not have a mobile phone.

If a person is unable to provide contact details, for example due to age or language barriers, another person may provide contact details on their behalf. If it is not possible for check-in to occur, keep a record of the name, contact number and entry time for all staff, customers and contractors for a period of at least 28 days. These records must be provided in an electronic format such as a spreadsheet as soon as possible, but within 4 hours, upon request from an authorised officer.

Agree

Yes

Tell us how you will do this

As previously stated, a person could verify their name. It is unlikely the could not speak English and has not happened at our Bridge club.

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes